



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## Somerville YMCA Assistant Aquatics Director Posting

### POSITION SUMMARY

The Assistant Aquatics Director is responsible for the execution of swim lessons, lifeguarding, and the delivery of safety classes as needed. This position includes supervision and management of part-time aquatics staff, and building and managing relationships with staff members. Responsibilities include assisting with the management of the overall operations of the pool. The position also ensures safety standards are met and staff is educated relative to these standards.

### ESSENTIAL FUNCTIONS:

- Act as a leader in program activities to meet the needs of the community and fulfill YMCA objectives.
- Assist with recruiting, hiring, training, developing, scheduling and directing personnel and volunteers as needed. Develops strategies to motivate staff and achieve goals. Ensures records of staff certifications are current and complete.
- Responsible for supervising (in consultation with Aquatic Director) of all lifeguards and swim instructors.
- Lifeguard and teach swim lessons when needed.
- Manage rosters, mid-session reports, certificates of completions and registrations.
- Assists with lifeguarding, swim instruction, First Aid and CPR trainings and in-services.
- Assists in coverage and finding coverage for the pool schedules.
- Models relationship-building skills in all interactions. Responds to all member and community inquiries and complaints in timely manner.
- Position will include weekends and evenings.
- All other duties as assigned or needed

### QUALIFICATIONS:

- Six months to one-year related experience preferred; for example, as an aquatics supervisor or swim instructor.
- Minimum age of 21.
- Certifications: CPR for the Professional Rescuer, AED, First Aid, Emergency Oxygen, Lifeguard Training, YMCA or American Red Cross Swim Instructor certification, or equivalent. And any related USA swimming certifications.
- Preferred Certifications: Lifeguard Instructor
- Reliable and enthusiastic
- Ability to relate effectively to diverse groups of people from all social and economic segments of the community.

### PHYSICAL DEMANDS:

1. Sufficient strength, agility and mobility to perform essential functions of position and to supervise program activities.
2. Ability to instruct and observe participants in proper stroke technique.
3. Ability to lift equipment, and to lift a small to average size child.

The Somerville YMCA is a charitable organization that welcomes all by creating a community that hires individuals of any age, race, gender, religion, heritage, economic circumstance, or physical ability. We focus on youth development, healthy living and social responsibility to ensure all children, adults and families are healthy, confident and connected.

### **COMPENSATION AND BENEFITS**

- \$41,000.00 – \$43,000.00 a year
- 12% contribution to retirement plan after eligibility is met.
- Medical Insurance.
- 8 Sick, 10 Vacation Days and 1 personal day to begin.
- An additional 11 paid holidays
- Complimentary Y-membership.
- Available parking and close to T stops.