



## Y@PHA OST Group Leader – Job Posting

**Positions begin-** September, 8, 2020.

The Y@PHA OST programs are looking for positive, upbeat role models for our team! We're looking for engaging group leaders to work at our Out-of-School Time programs.

Currently, the hours are Full time from 7:45-4:15, Monday-Friday, due to the COVID-19 Pandemic in order to assist families with remote learning. **If and when children return back to school at a normal/typical school schedule, the staffing schedule will be changing to: 2:15pm-6:00pm with every other Wednesday being from 11:30am-6:00pm.** A Monday through Friday commitment is required.

The pay rate is \$14.00-16.00 per hour based on experience and education.

Group Leaders at our Y@PHA programs provide a SAFE and engaging program for their assigned group. The positions are located in Somerville's Union Square and East Somerville area within Prospect Hill Academy's campuses. Group Leaders will be responsible for supervision and care of children in grades K-3 or 4-6, depending upon school campus location. **At this time all children will be located at the Webster Ave. location.**

### **Essential Functions:**

Maintain a safe and supportive environment that responds to and supports the needs of each child. During remote learning, the staff will work with children while they are learning with their teachers during school hours. Typical after school functions include planning and facilitating STEAM and community building activities for your group. In addition, assist with homework help, physical activities, and various other activities. Positive communication and follow through with Y@PHA leadership, parents and PHA staff is a must. All staff are required to adhere to the regulations and policies set forth by the Department of Early Education and Care (EEC).

### **Physical Demands:**

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; and talk or

hear. The employee frequently is required to sit and reach with hands and arms. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, and the ability to adjust.

**Salary and Benefits:**

- \$14-\$16.00 per hour
- An additional 12% of salary contribution to Y-USA Retirement plan after eligibility is met
- Paid Sick Time/Vacation time if applicable
- Access to Health Insurance
- Complimentary Y Membership
- Discounts on YMCA Program Activities

**To Apply:**

Please submit cover letter, resume and proof of qualifications to:  
[mquinlan@somervilleymca.org](mailto:mquinlan@somervilleymca.org). Applications accepted until positions are filled.