



## UPDATED Frequently Asked Questions (7/2018)

### Contact Info:

- Program questions to Michelle Quinlan, Program Administrator 781-434-8227, [mquinlan@somervilleymca.org](mailto:mquinlan@somervilleymca.org)
- Franklin site questions: David King, Site Coordinator 781-434-8345, [dking@somervilleymca.org](mailto:dking@somervilleymca.org)
- Webster site questions: Evelyn Lueders-Booth, Site Coordinator 781-434-8184, [eluedersbooth@somervilleymca.org](mailto:eluedersbooth@somervilleymca.org)
- Billing and voucher questions to Tania Buck, Child Care Registrar 617-625-5050, [tbuck@somervilleymca.org](mailto:tbuck@somervilleymca.org) or Joe Pinto, Youth Services Director 617-625-5050, [jpinto@somervilleymca.org](mailto:jpinto@somervilleymca.org)

2. Will the Y@PHA program be open on the first day of school?
  - Yes
3. Will the Y@PHA be open the last week of school?
  - Yes
4. Will the Y@PHA be open during school vacations and the summer?
  - The Y@PHA will be open for February and April vacations (8:00am-6:00pm) and in the summer (8:00am-6:00pm).
  - The Y@PHA will be closed during December vacation.
5. How do we register for Y@PHA at both the Webster and Franklin locations?
  - Registration packets are available at the Y@PHA OST Offices, the Somerville YMCA and on the YMCA website [www.somervilleymca.org](http://www.somervilleymca.org)
  - Completed applications can be mailed, emailed, faxed (617) 628-2234 or dropped off at the Y@PHA Offices at both campuses or the YMCA.
6. Will there be enough spaces for people who want to register?
  - The Y@PHA is committed to providing the number of spaces needed.
  - For a student to start at the Y@PHA on the first day of school, the registration must be received no later than August 22<sup>nd</sup>, 2019.
  - All required paperwork and fees must be submitted and approved by the YMCA before a child can start the program.
  - All new parents must attend a mandatory parent meeting prior to the child starting.

7. What happens if I don't register my child by the first application deadline?
  - Parents can register their children anytime during the year, provided space is available. The programs will maintain waitlists as well.
8. Can students enroll for only certain days, for example, just Tuesdays and Thursdays?
  - Priority will be given to families needing full week enrollment (Mondays-Friday).
  - If space is available, partial week care will be considered (4,3 or 2 day options)
9. Is the program open to non-PHA students or siblings?
  - No, the Y@PHA is only open to currently enrolled PHA students.
10. How do billing and payment work?
  - Payment can be made by automated debit, Parent Portal on the website, cash, credit card, money order, or check either by phone or in person at the YMCA. Payments are not accepted at the program sites.
  - Parents have the option of paying weekly or monthly. All payments are due 1 week **prior** for the following week. If paying monthly, payment must be received **prior** to the upcoming month.
11. Who are the people working at the Y@PHA?
  - Qualified, CORId and experienced YMCA staff will work at the Y@PHA.
  - PHA faculty are encouraged to apply to work at the Y@PHA.
12. How much does the program cost?
  - The weekly rate for the school year for 5 days is \$115.
  - The weekly rate for the school year for 4 days is \$100.
  - The weekly rate for the school year for 3 days is \$80.
  - The weekly rate for the school year for 2 days is \$60.
  - The February and April vacation week rate (full-day) is \$210.
  - The Summer Program week rate (full day) is \$210.
13. How will State vouchers work?
  - Vouchers are accepted at the YMCA.
  - If you currently have a voucher, you will need to transfer it to the Y@PHA Webster or Y@PHA Franklin. Please see Contact Info for vouchers/billing contact staff at the Y.
14. How can I find out about State vouchers?
  - The YMCA staff will work with parents to see if they are eligible for vouchers.
  - For more information about qualifying for vouchers, visit:
  - <http://www.mass.gov/edu/birth-grade-12/early-education-and-care/financial-assistance/financial-assistance-for-families/>
  - If you need assistance, you can call 211 from anywhere in the state. This call center provides help in multiple languages.

15. Will there be sibling discounts?
  - No, the state does not allow for sibling discounts.
16. Will there be other financial aid options?
  - Not at this time
17. What are the program hours?
  - From school dismissal to 6:00 pm, including early release days
18. Can parents/caregivers pick up before 6:00pm?
  - Yes, parents/caregivers can pick up at any time. Please note that children are sometimes taken off-site for activities, so you may want to call ahead to the program phone.
  - **Webster 781-434-8184 or Franklin 781-434-8345**
19. What will the structure of the program be?
  - The children first have snack
  - Second, a homework session where homework help is provided
  - Third, enrichment and recreation courses as well as physical activity
  - Please note that the order of the day may alter for different groups, however the content will be the same.
20. Does the Clarendon Hill Towers summer discount apply to the Y@PHA?
  - No
21. Is there the ability to have choice in programming?
  - Children will have choices during enrichment time and free choice.
22. How will the Enrichment Sessions work?
  - Children will be provided with descriptions of the new Enrichment classes prior to the beginning of each of the 3 sessions (Fall, Winter and Spring).
  - Children will have the option to pick their top three choices and will be assigned to a group.
23. How do medical needs work?
  - All YMCA staff are first-aid and CPR certified
  - Parents must fill out an EEC medication form and an Individual Health Care Plan (IHCP). The Directors can assist with getting you the forms or you can download them off the somervilleymca.org website.
  - Parents will need to provide separate medications (epi-pen, inhalers, etc.). The Y@PHA **cannot** use medication given to the PHA school nurse.
24. If my child is absent from school OR is not attending the Y@PHA program for the day, do I have to call Y@PHA separately?
  - **Yes, you will have to call or text the Y@PHA separately.**
  - **The Webster program phone is 781-434-8184.**
  - **The Franklin program phone is 781-434-8345.**